



PTA Meeting
Three Crowns
Tuesday 14th November 2017 at 8pm

AGENDA

1. Welcome and apologies

Apologies: Heidi Lang, Bekkie Q-S, Fiona Dendy, Beady B-C, Danielle, Annabelle Gowers, Yvette Wrapson, Nat Ayling, Nicky Ramplin

Present: Sarah Nicholls, Louise Dace, Theresa Baker, Sada Ray, Chris Bryant, Amanda Harrison, Mrs Bates, Lotta Alexander, Emma Foden

2. Disco and Bonfire debrief. Inc Bonfire clear up

Disco: LD says if she and MSK do it again we need to organise helpers beforehand as it got a bit chaotic with all the helpers' children. Getting them out the fire door was good. AH says we should use the main entrance to exit and clearly sign it. CB says there is a sensor light by the gate which hasn't worked for ages but could be fixed (CB/AH to sort). Do we book the same DJ? General consensus is yes. May need to buy more glowies soon.

Bonfire: HL and SN have been updating the forms of the google drive as there are lots of little bits and pieces involved in the night. We sold out and were probably over our numbers without counting under 5s (499 limit for insurance). We need to stick to that number. We need to do wrist bands for under 5 next year. Online ticket sales were a good thing. School gateway had issues so AH to solve problem of buying multiple tickets (you have to log in and out to buy more tickets). The programme profits could be increased by planning further ahead. It would be worth doing such a good raffle

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again too. But sell one ticket for a pound instead of a whole line as writing the names in the dark is so difficult. Perhaps make sure we sell them mostly beforehand. CB suggested using an iPad for raffle names and numbers. Entrance is so dark, should we change to the front of the school and also we should have both front and back gates open for safety. CB said we used to have teacher and governor at the front doing tickets and parents at the back. SN says worth investing in some festoon lights. School property was messed up and AH said it was sad to see children being disrespectful to school property. The school should be locked and we could use year 2 classroom for sheltering and changing room loos. There should be caps to go over the metal stakes – mushrooms to go on top, we need to buy – SN says only about £15 for lots. Stuart Cato says he can donate orange fencing. If school is locked we need first aid box to be brought out to compere area. Mr Harder used to be in charge of first aid in class 2 room. Next year we need walkie talkies for firework countdown. Need to set up the speakers in a different way so they can be heard and fireworks could go off later as it prolonged the buying session. AH happy to be in charge of schedule next time. Make sure the buns ordered are correct. The taps were great but Louise thinks we could charge more: £3.50 pint and £3 for prosecco. Mulled wine barely covered cost. £2 per cup £142 making so we should sell for £3 and Tesco bottles which are cheaper. SN had panic about floats and was nervous that it could go astray. We need more change in the floats too. Mrs Bates says there is a money box we could use for when the float boxes are over flowing. AH says she is happy to collect the money to keep it safe or Fiona could do it. Fencing was fine despite the muddy slope.

Bonfire clear up at 2pm. May have to spread the debris between cars so there is no charge.

3. Treasurer's report

Disco: made £512 raffle made over £100 so great.

Firework: made around (raffle might be missing) £2683.

Costs from school: fireworks, dictionary, trees, buttons, changing hut, waterproofs



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4. Christmas cards

All out, nothing more to report. Over £1300 with invoice for £966. School to pay so we can claim back VAT. 6 hours of ordering and sorting over 2 mornings.

5. Pop up shop

EF says alright and under control. Donations Wednesday, Thursday, Friday. Storing boxes in swimming pool area. On the day, could lunch be a bit earlier or in classes so the shop can start setting up a little earlier this year. AH: How about we set up some tables round the outside, only hot lunches in hall and packed lunches in classes. AH can go round the classrooms and explain how it works to children and send them through. Kid 50p, bigger £1, more dad stuff, badge maker. Holly will do till and EF to speak to Bekkie about float. Could year 5s come back in to help reception children? EF left the meeting.

6. Nativity DVD

Put the sale on gateway this year.

7. Christmas Presents

For father Christmas to come, we need to raise some money. Reps to buy the presents for each class. SN suggests Tiger in Guildford £2 per child. Go generic, not girls and boys. Numbers: R/yr 1 30. Yr2/3 29, yr4/5 28, yr6 25.

8. Christmas crafts

Nicky Ramplin is getting Heidi to help with posters and letters and she organises this.

9. School funding updates and requests

JS would like some funds for guided reading books- KS1 and Yr R. £1000 for new reading books for in school as per agreed so guided reading a bit more.

The main agenda at present is development of the forest school area. Chris Bryant is working on this and is almost finished putting up the fence. Ideally it would be an area the children could use anytime with wellies. Maybe go to St Mary's Pulborough for inspiration. Pond area is still so boggy, so would probably be a good idea to turn it back into a pond with decking round outside but this will most likely incur a cost. We need to do it properly. LA says woodland trust are really interested in working with



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schools, would they be interested in helping develop our pond area? LD thought it might be a good idea to see if we can get hedging or woodland done by the West Weald Trust or something – she will check her emails for who they are as they fund environmental project.

If we wanted to do a big thing, can we get companies to help fund the big things like an all weather surface. CB and SN thought PTA perhaps is not the thing to do the really big projects. Corporate sponsorship and crowd funding could be the way. An email should go out in the new year at some point asking parents to come up with ideas for where they would like to see the PTA money spent on and whether they would support a large project. SR suggests we do this on Survey Monkey.

Climbing frame – school council wanted this but it would be a headache for staff health and safety wise and the staff would prefer educational spending. Happy to do something else but you have to go back and ask for full opinion not just the opinion of one or two children.

The Year 5 Librarians have written a letter asking for various adornments to the library area. Could we give them each £50 for a book corner? OR: Can we give an amount of money to each class at the start of the year and they decide where it should go. AH and Mrs Bates keen on this idea.

SN and HL would like to buy shelving to sort out the cluttered PTA Cupboard. Need to fix plug so we can have freezer again (CB to look at).

Year 6 leavers books funded by PTA (SR organising).

Tyre park, muddy area, is there some fake grass or soft surface we can put around here. LD says she has a contact who has off-cuts. Might work on the slope up from the playground too.

10. School Comms

HL is sending out a full PTA newsletter. Please email her if you have anything to put on this.

11. Any other business

LA has offered to make chocolate reindeer and 'unicorn poop' in cellophane at £2 each to sell at Christmas events and in the playground. She reckons costs £21 for about



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100. Happy to have a go and see how it goes.

Potentially we could get some extra First Aiders if training becomes available in the locality.

Bags of support – have we seen the money after the jumble sale?

12. Date of next meeting and other key events

Must be clear about where and when following confusion this time due to building works. 2pm January 16th 2018.

23rd March Sports Relief disco – HL or SN to contact dJ for this and for next Autumn.

And need to book Aurora for bonfire – 2nd or 9th November – SN to contact.

Quiz in April after Easter hols.

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