



**Premises Manager**

**Term-Time plus 2 weeks 15 Hours per week**

**WSSC – Grade 5 £19,554 Actual £6,890**

Please help us look after our lovely school!

We are looking to appoint a Premises Officer who will be responsible for the maintenance and security of our school site for 15 hours per week. These hours can be worked flexibly and there may be additional hours during school holidays by prior agreement.

The role will involve opening the school daily and locking up, general repairs and general maintenance. The school has a swimming pool and part of the role will also involve the running of the pool, for example, testing the water, general cleaning and maintenance. Training will be provided for this role.

Wisborough Green Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff to share this commitment. We are an equal opportunities employer. The post is subject to a full Disclosure and Barring Service and qualifications check.

Please contact Mrs Williams, Business Manager for more information on how to apply 01403 700280. Visits to the school are welcomed.

Closing date for applications is: Friday 19 July 2019

Interviews: Monday 22 July 2019

Position start date: September 2019



**Headteacher: Mrs A Harrison B.Ed (Hons) NPQH**  
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