

July 2016



Dear Parent/Carer,

**Free School Meals for children in Reception, Year 1 and Year 2
September 2016 – July 2017**

As you are aware all children in Reception, Year 1 and Year 2 are entitled to a free hot school meal. West Sussex County Council is working in partnership with Chartwells, its school meal provider to deliver this service for pupils. You do not have to register your child to receive the hot meal as it is automatically provided to all children in Reception, Year 1 and Year 2.

We are updating our records and wish to make sure that any special dietary requirements are catered for by Chartwells. The school holds records of children's allergies, but we are not able to provide Chartwells with this information.

In order for your child to receive a special diet meal, you will have to contact Chartwells. For further information, details can be found via the following link - <https://westsussex.mealselector.co.uk/Page/71/Special-Dietary-Requirements.html> where you will be directed to complete a form to return to Chartwells.

Your child will have the option to choose any of the daily meal choices and these are subject to availability. Please see the link below which shows you the lunch choices for this term – <https://westsussex.mealselector.co.uk/CSS/Default/UploadedImages/ChartwellsMenuSep16.pdf>

Parents in receipt of state benefits, which give entitlement to free school meals for their children, should continue to register this with the School. This provides funding to the school not only to fund a free meal but to support eligible pupils with their learning and can help towards the cost of school visits, buying educational equipment and with the purchasing of school uniform.

Please complete the attached form if you do **not** want your child to receive free school meals, or if you previously opted out and you **would now like** your child to have a free hot meal and return to the School Office.

Kind regards,

Mrs Harrison
Headteacher



Headteacher: Mrs A Harrison B.Ed (Hons) NPQH
Newpound Lane • Wisborough Green • West Sussex RH14 0EE
Tel: 01403 700280 email: office@wisboroughgreenschool.org.uk





To: School Office

**FREE SCHOOL MEALS – Opt out / Out in
Free School Meals for children in Reception, Year 1 and Year 2
September 2016 – July 2017**

I **do not** wish my child to have a free hot school meal at lunchtime.

I will be providing a packed lunch.

OR

I **would now like** my child to have a free hot school meal at lunchtime. This replaces my previous request not to have a free hot school meal.

Child's Name	Class
	Reception / Year 1 / Year 2

Parent/Carer's Name _____

Signed _____

Date _____



Headteacher: Mrs A Harrison B.Ed (Hons) NPQH
Newpound Lane • Wisborough Green • West Sussex RH14 0EE
Tel: 01403 700280 email: office@wisboroughgreenschool.org.uk

