



WISBOROUGH GREEN PRIMARY SCHOOL PTA MEETING

**Monday 9th October 2017
8pm in the Three Crowns**

Present: Sarah Nicholls (Chair), Louise Dace (Chair), Bekkie Quinlivan-Smith (Treasurer) Mariamne Scott Kerr (Secretary), Heidi Lang (Comms), Nicki Ramplin, Clair Beresford, Simon Butcher-Collier, Natalie Ayling, Yvette Wrapson, Sada Ray, Annabel Gowers

1. Welcome and apologies

SN and LD welcomed everyone to the meeting.

Apologies: Amanda Harrison, Lucy Bates. Lotta Alexander, Emma Foden, Sarah Willard Jacobs, Beady Butcher Collier, Tessa Finger, Danielle Harray, Fiona Dendy.

NB. BQS cannot do Mondays or Wednesdays from now on.

2. Disco

LD and MSK are now in charge of school discos. **SN** will send the updated knowledge capsule. DJ Nolan is booked and will just need paying on the night. KS1 5.30-6.30 and KS2 6.45 – 8pm.

There was discussion about which doors should be used for entering and exit. It was agreed, entrance through the front for drop off and collection with children being taken home from the hall fire door having signed their children. This information is to be put on Disco email **HL**.

MSK and LD have asked a few companies for sweets. HL said Montezumers donated choc bars before (**MSK** to contact) and BQS said Sainsburys might do it. **BQS** to contact Sainsbury's for sweets or crisps donations and also possible raffles prizes (Ian the Manager). Last year HL did fruitcups and SN brought Winders. SN did Tesco delivery to school for morning of the disco. Office will sign and store for us. Cost wasn't even £50. Rio is a really popular drink. Fruit shoots are good and tap water should be available for all. Or they could buy bottles of water. Possibility of glowy spooky Tesco bracelets. Go to pound shop for spooky shop. **NR** can get supplies when she pops into town.

LD says we need 4 prizes – 2 raffle and 2 best dressed.



Risk assessment not necessary. Public liability for disco man must be sent and **HL** has already done it.

BQS to do floats for Disco for raffle, door tickets and tuck shop – needs to liaise with FD about this. BQS really needs to have help for this so please all make sure FD is alerted to this.

Helpers. **Class reps** to email their classes to ask for helpers.

YR to let reception parents know that it is ok to stay if necessary.

3. Bonfire Night

Gate open 6. Bonfire lit at 6.30 fireworks at 7.

Mrs Harrison has said pallets can be stored at front of school. Inside hedge, as long as they are stacked nicely – must not be in builders way over half term. They will be moved by the bonfire making team – need dads and mums to help 28th October. **MSK** to ask (Louise Davies (parish council – Champions Farm) for permission and access to field on building, burning and clearing up day (28th, 3rd and 18th).

Insurance and risk assessment done by LD and SN.

BQS to ask FD about booze licence.

Guy competition will go into the newsletter saying Guys to come in on morning of 3rd November.

Tickets: FD said wristbands were better than tickets. Cheaper to get them printed than tickets. **HL** to arrange wrist bands. Fireworks will be put on School Gateway then you get an envelope with tickets. Sales desk can be set up by **HL** by the end of this week. The sooner we get it out the best. Prices – same as last year we think **HL** to check what other local fireworks events cost.

Bar – LD used firebird 2 polypins (32 pints each) we sold 1.5 of those. Prosecco went well. 25 bottles – 18 used. Some stock from summer also went in there. Nikki asked for mulled wine. Mark Meurer has given us a good deal on his taps



for prosecco and beer. He will do this on cost and plastic cups. Need a big cauldron or urn for mulled wine. Natalie will do mulled wine. **LD** to sort the bar.

Solar lights need to come out of cupboard asap to charge – **SN** to do.

Lighting: power boards are in the cupboards. 5 florescent tubes there too. Talk to Chris Bryant who made them to make sure they are ok – **HL**.

Signage: **HL** to get posters etc from cupboard and print off/ copy at school.

Music – Noah BC (**SBC**) to sort playlist.

Class reps to email about helping at fireworks (and disco). Set up people – straight after school 3.30-6. Times on the bar and BBQ – 6-7 Clear up - 7-8 There was a meeting today at school with school council and they are totally upbeat about getting parents involved (see below).

Arora are all fine and know what they are doing.

BBQ – Debbie said 250 burgers sausages was too much 100/150 max of each. Bought through Polly Gould – 90p burgers and longer sausages. SN and LD say lets get them from Caughtreys because same price and good relationship since summer fair Will go for 150 of each: SN to organise. SN to check Mike Gadd will run the BBQ team. Buns from jengers Mead – Nat to organise buns. We have enough sauce in stock. Veggie chilli by AG. And SN will get grated chees and tortilla chips on tesco shop.

BQS – suggest we look at going a bit greener with our plates and cups.

Fist Aid **Nat** and **LD**.

Need to make clear there are no sparklers and no glass bottle or brining own alcohol.

Glowies table (loads for years to come), Choc apples which SN did last year. **NA** and **HL** to try to source windfalls – 100. Can we try to get someone to help make the chocolate apples. Email for cakes too. Please see if we can get people to confirm what they are going to do.

Raffle tickets to sell in school on the day. And sold on ticket desk.

Helpers needed fror: Choc apples, cakes, ticket sales and raffle ticket sales.

Help on BBQ, help on bar.

Headteacher: Mrs A Harrison

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4. PTA Hub.

Usually this will be up Mondays and Fridays after school. For the next few weeks due to Disco and Bonfire night we will have the hub up 13/16/20/1/2/3

5. Christmas – leave for now until after disco and bonfire

6. School Council meeting– feedback. SN LD met with them today asking them to talk to friends and parents to garner help. They seemed really keen to go round with clipboards and get people to sign up.

What would they like to see? General answer is they want a bigger playground. It's not big enough and they don't like the zones that it's separated into. They would like climbing frames with bark underneath at present they can only use the grass when it's dry. Maybe a crafting/calming dry area.

Also asked them what they could do to raise money. They said a sports tournament/festival/fun run or foam run.....**SBC** to look into what we could organise. Children pay to come or get sponsorship to do it on the school pitch. Or could do something similar to the fiver challenge or paying for after school clubs (the general consensus was that we already pay for enough after school clubs!).

7. School Funding. What do we want to fund? See above for what the children want.

LD thinks we should aim higher for what we want. LD has put forward the suggestion of funding an AstroTurf area they could play sport on all year round. Her initial investigations have shown a figure of £22,500 to lay a pitch with fence. Drainage would be more. Could this be split over a few years? Do it bit by bit. We could approach planners. CB suggested a thermometer fundraising thing on the newsletter. Perhaps people would get more focussed and keener on volunteering.

Probably need small things too for those whose children aren't there for much longer. Need to find the balance.

SBC said he'd like the school to have a minibus for sports and music trips.

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Also have to we remember there is upkeep as the cost for a school after PTA has funded something.

DEFINITELY don't want to get a loan. Architects/ civil engineers/ people with diggers to sort drainage. ... we have these people among school parents.

8. PTA Comms **HL** to do a newsletter after half term to report on fireworks and discos.
9. Any other business – should the minutes get circulated to everyone?
Pop Up shop has asked to be day later on 1st December and to cancel donation day w/c 6th November. **SN** to discuss with EF. **Mrs Harrison** will be checking diary for this. Two new additions to PTA emails: Yvette Wrapson and Annabel Gowers:

Yvette@wrapson.com
annablehead@yahoo.co.uk

10. Date of next meeting. Tuesday 14th November 2pm in school hall.